

DEADLINES FOR APPLICATION

Fall	June 30
Spring	November 30
Summer	April 15

Ute Mountain Ute Tribal Scholarship

Application and Policies & Procedures

DOCUMENTS CHECKLIST:

- ☐ Completed Scholarship Application
- ☐ Signed receipt of these "Scholarship Policies and Procedures"
- ☐ Signed UMUT Scholarship Contract agreement
- ☐ 2 Letters of Recommendation
- ☐ Personal Essay
- ☐ Letter of Acceptance from the college
- ☐ Certificate of Indian Blood, including census number
- ☐ Copy of valid state-issued ID or Driver's License
- ☐ Selective Service Registration proof (Males only, 18-26)
- ☐ Signed Consent for Release of Information
- ☐ Current Student Aid Report (SAR, created by your FAFSA application, <http://www.fafsa.ed.gov/>)
- ☐ Official current transcripts from high school/GED and college
- ☐ Financial Needs Analysis form (completed and signed by the college's financial aid office)
- ☐ Official schedule of classes for the coming term
- ☐ Updated personal contact information

Each term for renewal

UTE MOUNTAIN UTE TRIBAL SCHOLARSHIP PROGRAM POLICIES AND PROCEDURES

(Tribal Resolution, May 30 2013)

I. Purpose

The Ute Mountain Ute Tribal Scholarship is *supplemental assistance* designed to help enrolled tribal members complete a higher education.

The Scholarship program assists eligible applicants who demonstrate financial need to continue their education beyond high school, for the purposes of developing leadership, tribal talent, individual careers, service to their people, and broader employment opportunities.

Although UMUT grants may often provide a majority of funding, the Scholarship program is limited in specific ways. This is what these Policies and Procedures intend to explain. It is important that students and their families realize their responsibilities and the limits of UMUT financial aid.

Potential recipients are strongly urged to discuss their higher education plans with the UMUT Higher Education advisors or Director, as well as with staff at the institutions where they hope to attend.

II. Glossary of terms in this document

“Academic Year” means a period of time in which a *full-time student* is expected to complete the equivalent of two (2) semesters, three (3) trimesters, or four (4) quarters of coursework at an *eligible institution*.

“Accreditation” refers to the authoritative value of a college’s or post-secondary institution’s output. Basically, it is a system of oversight or appraisal for institutions to insure quality standards and curriculum consistency so that students (and states, industries, etc.) are getting the knowledge and skills they pay for. Coursework that is widely accepted (*transferable*) as meeting the standards of several, long-established learning institutions is more valuable than coursework approved by only one school; for this reason “accreditation” captures the concept of what we call an “eligible institution” (see below). Colleges which meet Level 1 Accreditation are those certified by at least one of six Regional Accreditation Agencies and hold impeccable reputations. Colleges with Level 2 Accreditation are typically “for-profit” commercial entities, often with less respectable reputations and/or unclear success rates, and are sanctioned by any number of “National” accreditation agencies. UMUT Scholarship Policy is to favor recipients who attend Regionally-Accredited rather than Nationally-Accredited institutions.

“Audit Course (AU)” means a course or class that is attended by the student but for which no credit is received. Generally, audited courses are not paid for by Tribal Scholarship funds.

“Continuing Student” means a scholarship recipient who applied his or her award proceeds towards attendance at an *eligible institution* during the immediately preceding term.

“Eligible Institution” means an institution that is described in section 481 of the Higher Education Act of 1965 (20 U.S.C. 1088) in effect as of August 5, 1997, and that is eligible to participate in a program under title IV of that act. Generally, *eligible institutions* include accredited post-secondary educational institutions offering credit toward an associate’s degree, a bachelor’s degree, a graduate level or professional degree, or another recognized post-secondary credential. For scholarship purposes, “regionally-accredited” institutions are preferred to “nationally-accredited” institutions. Certain proprietary institutions and post-secondary vocational institutions may qualify as *eligible institutions*, but are subject to rigorous review by the Scholarship Committee prior to consideration. A student’s chosen institution must be eligible to participate in United States Department of Education student aid programs. Other proprietary trade and career schools will **not** be considered *eligible institutions*.

“FAFSA” means *Free Application for Federal Student Aid* (at <http://www.fafsa.ed.gov>). This form must be completed before applying for a tribal scholarship. THERE IS NO FEE FOR COMPLETING THIS FORM—if you are on a website that charges for submitting this form, exit and go to the www.fafsa.ed.gov website. The FAFSA needs to be completed for a student to access Pell Grants, subsidized and unsubsidized (Stafford) student loans, PLUS loans, and Perkins loans, as well as most scholarships, including the Ute Mountain Ute Tribal Scholarship. When you have completed the FAFSA, you will receive from them a Student Aid Report (SAR).

“Financial Aid Office” means the office at the *eligible institution* that is responsible for institutionally administered financial aid.

“Financial Needs Analysis (FNA)” means the document completed by an *eligible institution* that identifies the types and amounts of financial aid conveyed by the *eligible institution* to the student and the amount of the student’s *unmet need*. It’s a critical Scholarship document authenticated by the *eligible institution’s* financial aid office on the student’s behalf, based on that student’s Student Aid Report (SAR).

“Full-time Student” means an enrolled student who is carrying a full-time academic course-load of twelve (12) or more semester credit hours, or the equivalent if credits are measured in terms of trimesters or quarters.

“Higher Education Expenses” means qualified higher education expenses, as defined under Proposed Treasury Regulation § 1.529-1(c); it excludes, however, correspondence courses, Internet courses, and any other courses that do not provide transferable credits. Generally, *higher education expenses* include tuition, fees, room & board, books, supplies and equipment required for attendance at the *eligible institution*.

“Higher Education Program” means the Higher Education Department under the UMUT Division of Education, and headquartered at the Ute Mountain Learning Center. It is the department charged with servicing and coordinating Tribal Scholarships.

“New Student” means an individual who has never received a scholarship under the UMUT program, or is an eligible individual who has not received a scholarship for one (1) year.

“Pell” or “Pell Grant” is the federal grant available to most undergraduate students. Pell Grants are not available to those who already have a bachelor’s or more advanced degree, or who exceed certain income levels. Students obtain the Pell Grant by completing the FAFSA (see above). Pell Grants are not loans; a student does not have to pay them back.

“Program” means the Ute Mountain Ute Tribal Scholarship Program.

“Recipient” means an applicant selected to receive a scholarship under the Program.

“Returning Student” means an individual who was a previous recipient and is returning to an *eligible institution* after being absent for one (1) semester, trimester, or quarter.

“Scholarship” is a grant awarded under the Ute Mountain Ute Tribal Scholarship program to pay either higher education expenses or fees related to enrollment at an *eligible institution*.

“Student Aid Report (SAR)” means the report issued by the federal government after the student completes the FAFSA application. The SAR usually arrives about three weeks after completing the FAFSA online, or longer if the FAFSA application is mailed.

“Transfer Student” means a current recipient who transfers between *eligible institutions* during the academic year.

“Tribe” or “Tribal” means of or relating to the Ute Mountain Ute Indian Tribe.

“Unmet Need” means the difference between the applicant’s anticipated higher-education expenses and the resources available to pay for those expenses. Available resources include federal, state, and institutional financial aid, but do not include tribal grants.

III. Deadline for UMUT Scholarship Application

Late or incomplete applications will not be available to the Tribe’s Scholarship Committee, and so will not be considered. Provided the student is enrolling at an *eligible institution* that gives semester-based credits, the deadlines for Scholarship Applications are as follows:

- Fall Term: June 30
- Spring Term: November 30
- Summer Term: April 15

If the student’s *eligible institution* gives credits based on a trimester or quarter systems, the student must contact the UMUT Higher Education Director for appropriate deadlines. All applications shall be approved or denied before the first day of classes at the institution.

IV. Applicant Eligibility

To be considered for a scholarship under the Tribe's program, an applicant must meet the following requirements:

1. Be an enrolled member of the Ute Mountain Ute Tribe, as verified by a Certificate of Indian Blood.
2. Be admitted at an *eligible institution*.
3. Have applied for federal financial aid and submitted the SAR (Student Aid Report) to the *eligible institution*, by means of a FAFSA (Free Application for Federal Student Aid). Students also are *required* to apply for all available state and campus-based financial aid, veteran's benefits (G.I. Bill) if applicable, and are *strongly encouraged* to apply for other financial aid as well (such as private scholarships, grants, internships, etc.).
4. Have provided valid copies of the following documents, as indicated:

A. All first-time applicants: A New Student applicant must submit the following:

- The completed Ute Mountain Ute Tribal Scholarship Application, for the current year
- An official Letter of Acceptance from the *eligible institution*
- Certificate of Indian Blood, including census number
- A personal essay (about why the applicant asks for the Scholarship, addressing the applicant's merits, progress, or potential)
- 2 Letters of Recommendation
- A Student Aid Report (SAR) from the Federal Student Aid Office, for the current year
- A high-school transcript OR General Education Development (GED) certificate
- Selective Service Registration card (Males only, 18-26)
- Valid state-issued ID or Driver's License
- The Consent to Release Information form
- Signed receipt of and contractual agreement to these "Scholarship Policies and Procedures"
- The Financial Needs Analysis (FNA) form, as completed and signed by the financial aid office where the student plans to attend

B. Continuing, Returning, or Transfer Students: If the above documents (A) are confirmed on file and have previously received approval from the Scholarship Committee, OR the student is either a Returning or Transfer student with a current Scholarship file enrolled at an eligible institution, she or he may apply for renewal by submitting

- A current official transcript (or progress report) from each *eligible institution* that he or she has attended, including grades

- An official Letter of Acceptance to the *eligible institution* he/she will attend (if different than the prior school)
 - A Student Aid Report (SAR) from the Federal Student Aid Office, for the current year
 - The Financial Needs Analysis (FNA) form, as completed and signed by the financial aid office where the student plans to attend
 - An index card providing all current contact information for the student (including physical address, email, and phone)
 - A verified class schedule for the forthcoming term
5. Have a demonstrated financial need as shown by the Financial Needs Analysis, calculated by the *eligible institution's* financial aid office where the student plans to attend.
 6. Have completed any aptitude tests, career information surveys, placement tests, etc. (e.g. SAT, ACT, ACCUPLACER, GATB, or KUDER) required by the *eligible institution* or the UMUT Higher Education program. The Higher Education Director will require proof of test completions from all applicants. **Testing fees may be paid by the Tribe only with prior approval from the Higher Education Director, if funds are available.**
 7. Live in campus dormitories if available, unless the applicant has attained Junior class status. Exceptions may be made for applicants with spouses or who have dependents.
 8. The UMUT Division of Education, Higher Education program, and/or Scholarship Committee may require additional documentation from applicants to consider their applications or scholarship renewals. **Refusal to provide such information or documentation may be cause for the Committee or Division to deny scholarship awards.**

V. Policy for Online Courses

Applicants are advised to be wary of online course enrollment: current research indicates that online course completion is unusually low for undergraduates, for diverse reasons, and costs are often higher than conventional course offerings. Scholarship awards are therefore not granted for full-time online coursework.

Online courses for those seeking an undergraduate degree may be considered for Scholarship support only if

- a) the Scholarship Recipient has achieved Junior or Senior-year class status
- b) the courses are provided by an *eligible institution*
- c) the courses relate specifically to degree or pathway completion
- d) the courses do not aim to substitute for other available options

Exceptions may apply; please consult with the UMUT Higher Education Department more information or alternatives.

VI. Expenses covered under the Scholarship

Allowable financial expenses include those defined as such by the student's financial aid office, related to his or her attendance at college. These expenses may include:

- Tuition
- Room and board
- Required fees
- Required course textbooks and supplies
- Transportation expenses
- Personal expenses

Costs not covered by the UMUT Scholarship are:

- Fees for entrance or placement testing
- College Admission application fees
- Health care expenses, including dental, eye care, etc.
- Clothing
- Additional costs for private rooms in campus housing
- Rental or Dorm Deposits
- Classes taken as audit (AU), in which no credits are given
- Classes not related to the completion of the student's declared degree or program

The Tribal Scholarship, including any other assistance, shall not exceed the institution's evaluation of the student's defined costs. The only possible variations may relate to housing and/or transportation. The Tribe reserves the option of funding all or part of the allowable expenses based on its available funds. Criteria for providing support less than full need shall be established by the Scholarship Committee as necessary and will be equally applied to all applicants.

For dental, eye, and other health care, students are encouraged to use the Indian Health Service (IHS), when available.

Part-time Enrollment

Students enrolled at less than 12-credit hours, or at part-time status, may qualify for assistance with only Tuition and Books, not living or travel expenses. Part-time enrollees who are approved for Scholarship support must conform to all policy criteria herein, must earn grades at 2.0 or better, and may not repeat prior coursework; awards shall be contingent on the availability of funds only after all full-time recipients' allocations have been applied, as resources allow and/or according to the Committee's discretion.

VII. Scholarship Awarding Process

Shortly after the deadline, applications are screened by an appointed Tribal Scholarship Committee, which in turn either recommends or denies support on a case-by-case basis. It then authorizes the Higher Education program's suitable response. The Committee is comprised of Tribal employees with preference given to those who are also Tribal members. Ex-officio membership in the Committee may be permitted to parents. In the event that an application is from a Committee member's immediate family, that member may partake in discussion but shall not make a recommendation or vote on the application.

Upon approval or denial by the Committee, the Higher Education Director sends formal notice to the applicant. If approved, the Director launches a payment order with the Tribe's Finance Office; checks are mailed directly to the financial aid office where the student is enrolled, which disburses the award accordingly.

UMUT Scholarship funds are limited. The Committee therefore places funding priority for students as follows:

1. Students maintaining a 2.0 GPA or higher
2. Students in the following order:
 - a. Undergraduate seniors
 - b. Undergraduate juniors
 - c. Undergraduate sophomores
 - d. Undergraduate freshman
 - e. Graduate students

Students who have previously withdrawn from school without completing the term will be given a lower preference regardless of their actual class level, and shall be considered along with rating (e). If the withdrawal can be documented or proven to be a result of emergency situations, the status may be elevated.

An eligible student whose application was deferred due to funding shortfalls will be given first priority over first-time applicants in the next application cycle.

VIII. Scholarship Calculations and Limitations

The Ute Mountain Ute Tribal Scholarship allocates awards to Ute Mountain Ute Tribal members only. Because of rising college costs and narrowing resources, the use, disbursement, and duration of scholarship awards are subject to certain limitations and compliance rules.

Scholarship applications are rated by the Committee as follows:

Highest preference	continuing students who are members of the tribe and attending school within the State of Colorado
High preference	continuing students who are members of the tribe and attending school outside the State of Colorado with a minimum grade point average of 2.0
Good preference	returning and transfer students who are members of the tribe
Nominal preference	new students who are members of the tribe

Scholarship dollar-amounts are calculated according to the *eligible institution's* estimate of student need for the term, but shall *not exceed* the amount set by the University of Colorado-Boulder's annual, resident tuition rate. Exceptions to this dollar limit will be evaluated on an individual basis by the Scholarship Committee—for example, when a student is choosing a course of study that is not provided at the resident-tuition level at a Colorado public college. Under such circumstances, the Committee's decision will consider additional factors, like the student's academic background, the employment opportunities for the chosen major, reasonableness of costs, transportation needs, etc.

In its process of selecting awardees, the Committee may consider relevant, objective indicators of the applicant's ability and commitment, and may consider the student's prior performance and progress. Such indicators may include any or all of the following:

- types of courses
- placement test scores (e.g., Accuplacer)
- academic recognitions or honors
- number of course withdrawals
- number of course incompletes
- number of tribal and institutional probations and/or suspensions
- the institution's degree requirements and which of these the student has met or not met
- other indicators deemed necessary

IX. Recipient Guidelines (the rules you need to follow)

The following guidelines are set forth for scholarship recipients, to help them maintain acceptable standards of performance during the term of their award and to preserve future eligibility. A breach of these guidelines by recipients may constitute an *abuse of funds*, subject to scholarship suspension, revocation, and/or the Fund Return Policy (see below):

1. The Higher Education Program maintains a confidential file on each recipient. Each file will be available only to staff of the UMUT Higher Education Department, the Higher Education Director, Assistant personnel, and members of the Scholarship Committee in accordance with the Privacy Act of 1974.
2. Scholarship funds are for higher education expenses only. The use of scholarship funds for non-education purposes (for example, capital investments in homes, vehicle purchases, court fines/fees, retirement accounts, liens, forfeitures, or other debts such as student loans or any criminal activity, etc.) will constitute an *abuse of funds* subject to the Fund Return provisions given below.
3. Recipient pays all pre-enrollment fees, including application and/or admission fees, housing deposits or rent, registration fees and other minor fees. Financial resources other than the UMUT Scholarship may be used to cover these costs.
4. **Scholarship Probation:** a recipient will be placed on warning status or “Scholarship Probation” when any of the following occurs:
 - Student fails to turn in required Scholarship documents by the stated deadline/s
 - Student receives a scholarship award based on a specified number of credit hours, but drops or decreases credit hours during the enrolled term, or does not receive prescribed credits due to incompleteness or withdrawal. *Such circumstances may also prompt the Fund Return Policy.*
 - Student changes his or her status at their institution without prior notice (2 business days minimum) to the UMUT Higher Education Program. *Such circumstances may also prompt the Fund Return Policy.*
 - Student’s Grade Point Average (GPA) at either the semester or cumulative level falls below a 2.0 (applies to both full-time and part-time students)
 - The *eligible institution* places the recipient on academic or behavioral probation, or suspends or expels the student. *Such circumstances may also prompt the Fund Return Policy.*
 - Student fails to supply information requested by UMUT Higher Education in a timely manner.

If a recipient does not meet all of these requirements at the end of a probationary term, the student will be suspended from the Scholarship program for one (1) academic year. The recipient must then reapply and meet all requirements in order to be eligible for later

consideration. If the Fund Return Policy is activated, additional penalties may apply (see below).

5. Recipient must submit a new application to the Higher Education Program if absent from college for 1 or more academic years.
6. Unless otherwise notified, the recipient must submit midterm reports to UMUT Higher Education by
 - November 15 (fall, semester-system)
 - March 15 (spring, semester-system)

And final grades by:

- February 1 (fall, semester-system)
- July 1 (spring, semester-system)

If the recipient attends an *eligible institution* that measures credit hours based on quarters or trimesters, he or she must arrive at a mutual understanding with the Higher Education Director regarding how and when to submit grade reports. Failure to provide grade reports in a timely manner will affect the distribution of the recipient's scholarship for the following term. Failure to submit grade reports on time will result in Scholarship Probation. Failure to submit grade reports for two consecutive terms may result in a suspension of aid for one (1) academic year.

7. Student must notify the Higher Education department of his/her graduation. A recipient who graduates from an *eligible institution* must submit a copy of his or her diploma or certificate AND his or her official transcripts to the Higher Education Program no later than the last day of the month after the month of his or her graduation. (*Note: On-line transcripts are not acceptable.*) Failure to submit such documentation will affect the student's future eligibility for financial assistance with UMUT.
8. Recipient must notify the Higher Education Program within forty-eight (48) hours of the occurrence of any of the following events:
 - Recipient withdraws or decreases his or her credit load for the term (that is, falls under 12 credits, if registered full-time)
 - Recipient is suspended from school
 - Recipient is placed on academic probation
 - Recipient transfers to another *eligible institution* during their current term
 - Recipient experiences a hardship or situation that disables him or her from completing the current term (requires documentation from authorized source).

Failure to comply with the notification requirements herein will result in an automatic investigation for *abuse of funds* and automatic suspension of the recipient from the program for a minimum of one (1) academic year.

X. Fund Return Policy

If upon investigation a student's scholarship disbursement is found to be an *abuse of funds*, the recipient's award status will be immediately terminated and all future eligibility suspended pending a Scholarship Committee resolution. A "debit rule" will apply, whereby the student shall owe the amounts spent by the Tribe on his or her behalf. The "debit rule" shall prohibit all future scholarship consideration until the debt is repaid or resolved. The proceeds that were distributed will be converted into a student loan, payable to the UMUT Higher Education Department, as of the documented date of abuse. **The applicant's affirmation and signature supplied in this document concedes the right of this decision to the UMUT Scholarship Committee.**

Arrangements for repayment will be coordinated with the Higher Education Department within 60 days following the date at which the abuse of funds occurred or, if later, on the date when the abuse is discovered. The recipient may repay distributed proceeds at any time; remittance will be payable to the "Ute Mountain Ute Tribe Division of Education." Once the reimbursement is completed, the student will be eligible to reapply for scholarship assistance.

XI. Duration of Support

A recipient is eligible to receive scholarship funds for one degree per matriculation cycle and only for the period of time required to complete a single course of study. In other words, a student may obtain support for ONE Bachelor degree but not a second later on, nor for an Associate degree after the Bachelor's. Degree accomplishment must be progressive. The period of time required to complete a course of study shall not exceed

- A. Three (3) full-time academic years for an Associate's Degree or other two-year degree program—or the credit equivalent.
- B. Five-and-one-half (5.5) full-time academic years (eleven semesters or fifteen quarters), for a Bachelor's Degree or other four-year degree program—or the credit equivalent.
- C. Four (4) full-time academic years for a Graduate Degree program—or the credit equivalent.
- D. Appropriate time limits established by the UMUT Higher Education Department for programs at other proprietary and vocational eligible institution.

One twelve-month (12) extension may be granted under a special application.

NOTE: for purposes of the above limitations, "academic years" will include any matriculation on or after the date when the recipient receives a high school diploma or GED certificate.

XII. Scholarship payments

Scholarships are paid directly to the *eligible institution's* Financial Aid Office where the recipient is enrolled. The financial aid bursar or cashier's office will disburse the scholarship monies to the recipient according to its policies.

If the recipient so chooses, funds up to \$1,000.00 may be withheld from delivery to the school in order to cover urgent expenses outside of tuition. Typical expenses of this sort may include books, rent, etc. In these cases, the recipient must delegate the receiver of the funds at least 30 days prior to the start of the school term, and if an award is approved the Higher Education Department will then arrange for the allocation from his/her scholarship award amounts.

NOTE: *Under no circumstances will scholarship awards be disbursed directly to the recipient. Advances will not be provided to a recipient directly, but may be paid to preapproved proprietors on his or her behalf.*

XIII. Additional UMUT support

At this time, because UMUT has committed to cover costs for a select number of students across a full year, the Tribe is unable to grant additional money beyond the initial award. Special circumstances may be considered on a case-by-case basis (e.g., dues for academic Honor Societies) at the discretion of the Scholarship Committee.

Apart from monetary support, however, UMUT Higher Education hosts a number of programs and services to help students meet the challenges of college—academic, institutional, financial, and cultural. Its aim is to help tribal members find a path to success when existing resources aren't enough. Please feel free to contact our staff as need arises: 970-564-5471.

XIV. Summer School

Scholarships are considered for college summer courses only by special approval for continuing students, when the chosen coursework is deemed directly related to a degree completion or when key courses are needed to maintain good academic standing. At this time, resources may compel the Scholarship Committee to limit scholarship funds for assistance with tuition and books only. First-time scholarship applicants will not be considered for summer support.

Students are encouraged to seek alternative summer programs that offer both academic credit and a stipend. The Ute Mountain Ute Tribe sponsors, for example, an 8-week Summer College Internship Program to provide on-the-job training for a select number of Tribal-Member students, to gain work experience in their chosen field (all current recipients receive invitations to apply). There are a number of such programs available through colleges and/or the Ute Mountain Learning Center.

XV. Appeal Procedure

Appeals of a decision may be made in writing to the UMUT Scholarship Committee, care of the UMUT Education Division Director.

To appeal a decision, an applicant or recipient must submit a fully documented statement within ten (10) working days of the date of the decision notification. The statement must explain why the student feels the decision should be reconsidered; provide authentic evidence or documentation for his or her reasons; and show how the funding absence may affect the student's achievement. The UMUT Education Division Director and/or the Scholarship Committee will provide a written response to the applicant or recipient as soon as the appeal has been considered.

XVI. Tribal Departments of Vocational Rehabilitation and Higher Education

The Ute Mountain Ute Tribe departments of Vocational Rehabilitation (Voc Rehab) and Higher Education sustain an ongoing partnership for the welfare of Tribal members and other Native Americans living on Tribal Lands. The departments also share a Release of Information agreement. Scholarship applicants must disclose any existing assistance from Voc Rehab with Higher Education, and vice versa, in order to maintain efficiency and file accuracy. Failure to disclose funding assistance may lead to suspension of recipient funds and denial of future eligibility.

XVII. Tribal Policy on Student Loans

Students are *strongly* encouraged to use and apply any available grant sources toward completing their post-secondary education. The Tribal Scholarship reflects the direct investment of the Ute Mountain Ute nation to relieve school finance burdens of members trying to complete a credential, without them going into debt. As such, the Tribe does not sponsor nor assist with the payment of student loan debts: the scholarship itself aims to deter members from taking this costly option and does not allocate funds for it. Students are advised to seek the counsel of *both* their host school and the Ute Mountain Learning Center and its Scholarship & Financial Assistance Office prior to registration, to learn more about the resources, choices, and potential pitfalls of college financing.

UTE MOUNTAIN UTE TRIBE SCHOLARSHIP PROGRAM
POLICIES AND PROCEDURES

Applicant Receipt and Agreement to UMUT Scholarship Policies and Procedures

I, _____, have read and agree to comply with the Policies and Procedures of the Ute Mountain Ute Tribal Scholarship program. I understand that the Ute Mountain Ute Tribe Education Division will refuse all scholarship funds to a recipient who violates any of the policies and procedures contained herein. I understand that if I fail to comply with these terms, I may be placed on probation, AND/OR my ability to participate in the program may be suspended, AND/OR my scholarship may be terminated, AND/OR I may be required to repay the scholarship funds that were paid to me or on my behalf.

applicant signature

date

UTE MOUNTAIN UTE TRIBE
DEPARTMENT OF HIGHER EDUCATION
OFFICE OF SCHOLARSHIPS & FINANCIAL ASSISTANCE
P.O. Box 29, TOWAOC, CO, 81334
970-564-5471 Main
970-564-5759 FAX

CONSENT FOR THE RELEASE OF CONFIDENTIAL INFORMATION

Student Name: _____ Student ID #: _____
Last First MI

Student's mailing address: _____ City: _____ State: _____

Student's phone (home): _____ (cell): _____ Zip Code: _____

Social Security Number: X X X - X X - _____
(for identification purposes, the last four digits)

- A. By signing below, I hereby grant permission for the release of confidential information to the Ute Mountain Tribe Higher Education Department and its affiliates. I also understand that this release is only valid for the duration of my enrollment, following the date signed.
- B. Upon their request, please release the following confidential information to the Ute Mountain Ute Tribe Higher Education Department and its affiliates.
- Written (reports/emails/fax)
 - Verbal (telephone conversations or person to person)
- C. I understand that the following information may be requested and therefore provided to the Ute Mountain Ute Tribe Higher Education Department, its Scholarship and Financial Aid Office, and its affiliates.
- Grades
 - Transcripts
 - Progress Report
 - Financial Needs Analysis itemization
 - Room and Board
 - Attendance
 - Advising
 - Other: _____

Please direct all correspondence to:

Ute Mountain Ute Tribe
Higher Education Department
P.O. Box 29
Towaoc, CO 81334

Student signature

Date

UTE MOUNTAIN UTE TRIBE SCHOLARSHIP CONTRACT

This contract is made and entered into for the academic school year. The student is making application, by and between the Office of Ute Mountain Ute Tribe Scholarship and Financial Assistance hereinafter called UMUTSFA, and the student applicant, hereinafter called the RECIPIENT or APPLICANT.

ALL APPLICANTS AGREE TO ADHERE TO THE FOLLOWING DEADLINES:

<i>Term span</i>	<i>Deadline</i>	<i>Items due*</i>
Fall	June 30	Official transcripts with grades from prior term; FNA for pending term; schedule of classes for pending term; latest contact information; enrollment verification
Spring/Winter	November 30	
Summer	April 15	

* - continuing students only; if a new or returning applicant, additional forms and documentation shall be due. Refer to the UMUT Scholarship Policies and Procedures for details and/or contact the Ute Mountain Ute Tribe Higher Education Department.

The RECIPIENT shall:

1. Abide by and comply with the specific policies, procedures, and eligibility requirements of UMUTSFA and the Tribal Scholarship Policies and Procedures, including any requests for information from the UMUT Higher Education Department (UMUTHE). Furthermore, the RECIPIENT and/or APPLICANT shall be responsible for understanding his/her rights and responsibilities regarding financial assistance and/or scholarships including the responsibility to be informed of the policies herein.
2. Sign the application and required documents for financial assistance and comply with the defined terms, conditions, and standards in order to receive the Scholarship and/or financial assistance.
3. Release his/her official academic transcript information promptly, as indicating the current or most recent academic-term grades, graduation date, academic major, and type of degree being pursued.
4. Immediately report to UMUTHE any change in marital status, name, income, enrollment, withdrawal, and/or transfer status. The RECIPIENT who misuses award funds shall be denied additional UMUT Scholarship and/or financial assistance and become obligated for the repayment of said funds.
5. Upon completing the credential, notify UMUTHE of his/her graduation date and the certificate or degree to be conferred.
6. Seek other available grants and/or scholarships, such as federal, state, institution aid and other private sources, separate from UMUT Scholarship.
7. Comply with all academic standards of his/her institution, and as outlined in UMUT policies, prior to receiving funds or continuing funding.

The UMUTSFA shall:

1. Oversee distribution of Scholarship and financial aid awards to eligible recipients, and provide necessary notifications to students receiving UMUT financial aid.
2. Advocate for and assist recipients as necessary in resolving problems with their UMUT Scholarship or with school offices involving their UMUT financial aid.
2. Place an APPLICANT and/or RECIPIENT on probation based on provisions described in the UMUT Scholarship Policies and Procedures, including added conditions or penalties defined by the Ute Mountain Ute Tribe Scholarship Committee.
3. Reserve the right to disqualify any student receiving UMUT financial aid or Scholarship for the reasons outlined in UMUT Scholarship Policies and Procedures.
4. Determine an APPLICANT ineligible and deny financial assistance and/or scholarships under terms of the Scholarship Policies and Procedures or by the order of the Scholarship Committee.

Part-time RECIPIENTS are subject to repaying their award if:

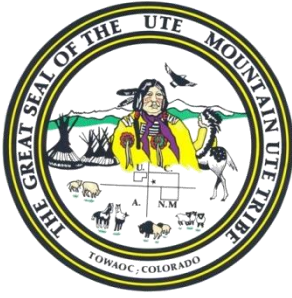
1. A "D" grade or below is earned.
2. He/She withdraws without notifying UMUTHE in advance and/or without approval and authorization.
3. His/Her subsidized coursework is not stated on the degree checklist
4. A course is repeated due to prior non-passing.

Pursuant to UMUT Scholarship Policies and Procedures, you must sign and date this contract.

If and when my Scholarship application is approved, I _____ shall accept and abide by the conditions stipulated in the terms above and will be bound by the responsibilities and consequences thereof. I grant permission to UMUTHE to receive my transcripts and financial information.

Student signature

Date



UTE MOUNTAIN UTE TRIBE

Department of Higher Education

Scholarships and Financial Assistance

P.O. Box 29

Towaoc, Colorado 81334

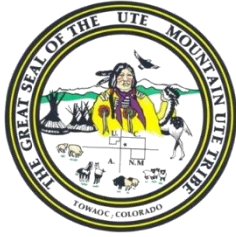
Office: (970) 564-5471

Fax: (970) 564-5759

APPLICATION

Please print or type legibly (all fields required)

(last) (first) (MI)				Today's date	
Name					
Social Security Number	Home phone	Cell phone	Date of birth	Veteran? YES NO Disability? YES NO	
Mailing address			City/State	Zip code	Census Number Marital status
Physical address (if different than above)					Gender
Email address (required)		Parent/Guardian name		Parents' Tribe	
Number of Dependents		Parent/Guardian address		Parents' phone	
High School or GED Center		Diploma or GED completed		Month & Year	
Name of College/University you will attend				College/University main phone number	
Physical address of college/university			City/State	Zip code	Advisor name
Major or discipline		Credential sought (please circle one) Certificate/diploma Associates Bachelors Graduate _____			
Current status (please circle one) Freshman Sophomore Junior Senior Graduate Post-graduate				Anticipated date of graduation	
Term type (check one) SEMESTER <input type="checkbox"/> QUARTER <input type="checkbox"/> TRIMESTER <input type="checkbox"/>	Department or Program (GRADUATE ONLY)		Do you wish to participate in the UM Tribe's Summer College YES Internship Program (in Towaoc)? NO		
Matriculation status (please check one) <input type="checkbox"/> Full Time undergraduate [12 credits or more per term] <input type="checkbox"/> Full Time graduate [9 credits or more per term] <input type="checkbox"/> Part time = U: 11 credits or less per term G: 8 credits or less per term					
Have you received a UMUT Scholarship before or a Voc Rehab subsidy? If yes, in what year and for which institution?					



UTE MOUNTAIN UTE TRIBE
DEPARTMENT OF HIGHER EDUCATION
OFFICE OF SCHOLARSHIPS & FINANCIAL ASSISTANCE
P.O. Box 29, TOWAOC, CO, 81334
970-564-5471 Main
970-564-5759 FAX

FINANCIAL NEEDS ANALYSIS

PLEASE PRINT LEGIBLY AND COMPLETE ALL APPROPRIATE ITEMS

Section 1: to be completed by student		
Student's Full Legal Name	Date of Birth: _____	Social Security #: _____
	Place of Birth: _____	Student ID: _____
Permanent address—street, city, state, zip	Home phone: _____	Tribal Census Number: _____
	Cell phone: _____	Agency enrollment: _____
Email address	Student's # of Dependents	Have you completed a FAFSA (Free Application for Federal Student Aid)? Yes ____ No ____
<p>Certification: I agree to attend the institution/school named on this application and work towards the degree/certificate I have chosen. I understand that I am required to enroll in 12 credit hours or more if I am a full-time student, and 11 hours or less if a part-time student. Should I withdraw from school before the semester/term is over for any reason, I must notify the Ute Mountain Ute Tribe Higher Education Department in writing and refund any unused money that has been advanced. I certify that all the information I submit herein is true, complete, and to the best of my knowledge.</p> <p>General Consent: I hereby grant permission to the institution/school financial aid office to release any information related to my financial aid status and my academic status to the Ute Mountain Ute Tribe Higher Education Department, including its Offices of Scholarship and Vocational Education. _____ (initial)</p> <p>Student Signature: _____ Date: _____</p>		
<p>Section 2: to be completed by institution's Financial Aid Office Predistribution amount: \$ _____</p>		
Time span of aid	Current School Year _____ CIRCLE term type	Is student enrolled at Full Time status? Yes ____ No ____
FALL ____ SPRING ____ SUMMER ____	SEMESTER QUARTER OTHER ____	
School Federal Tax ID#	PHYSICAL MAILING ADDRESS OF SCHOOL FOR FED-EX DELIVERY	
EXPENSES	RESOURCES	FINANCIAL NEED
TUITION & FEES:	PELL GRANT:	TOTAL EXPENSES:
BOOKS & SUPPLIES:	VETERAN'S BENEFIT:	
ROOM & BOARD:	TUITION WAIVER:	TOTAL RESOURCES:
TRANSPORTATION:	SEOG/SSIG/OTHER:	
PERSONAL/MISC.:	EXPECTED FAMILY CONTR.	REMAINING NEED:
TOTAL EXPENSES: \$	TOTAL RESOURCES: \$	
<p>___ I certify that the student has applied and been considered for both Federal and Campus-based Aid. ___ As of this date, the student has not applied for Federal financial aid. Therefore, an estimate of expenses only is provided. ___ As of this date the student's file is incomplete. Therefore, we are providing an estimate of remaining need for the terms indicated. ___ As of this date the student is on suspension and/or denied financial aid for the following reasons: (please provide attachment)</p>		
<p>Signature of Financial Aid Officer _____ Date _____</p> <p>Email: _____ Phone: _____ (ext) _____</p>		